

**Minutes of the DeWitt Village Board Regular Meeting held Tuesday, April 5, 2016, at 7:00 PM at the Village Office, 209 E. Fillmore Ave, DeWitt, NE.**

Roll Call: Present: Chairman Badman, Trustees Brown, Mahloch, and Wattjes.

Absent: Weise

Also present: Clerk-Erin Reimer, Utility Superintendent- Mitch McDougall, Parks Board-Bobbie Scherling, Civic Board- Glen Pieper, and Linda Schuerman.

Chairman Badman announced that a copy of the Open Meetings Act is posted in the meeting room and is accessible to members of the public.

**CONSENT AGENDA:**

1. Consent Agenda
  - a. Approval of minutes of regular meeting on March 1, 2016, as on file in the Village Clerk's Office
  - b. Approval of minutes of special meeting on February 29, 2016 as on file in the Village Clerk's Office.
  - c. Approval of minutes of special meeting on March 11, 2016 as on file in the Village Clerk's Office.
  - d. Approval of minutes of special meeting on March 22, 2016 as on file in the Village Clerk's Office.
  - e. Approval of Treasurer's Report
  - f. Approval of Bills & Claims from March 2, 2016 – April 5, 2016.
  - g. Approval of special designated liquor permit for Red Zone for 4<sup>th</sup> of July Street Dance and approval of permit for Brock McDougall wedding reception June 18, 2016.
2. Approval to renew the Blue Cross Blue Shield Policy for village employees.
3. Approval to renew our current rates with National Insurance.
4. Approval to begin work on setting ordinance for summer helps wages.
5. Approval to proceed with TruGreen Chemlawn for a one year trial period.
6. Approval to suspend current rules and adopt the 2012 IBC codes.

Motion by Mahloch, second by Wattjes, to approve the items on consent agenda.

Ayes: Brown, Badman, Wattjes, and Mahloch.

Nays: None.

Motion Carried.

**AGENDA ITEMS**

1. **Stuvick House-** we will send a letter to Marci Wilhelm requiring a written response and time frame as to the clean-up of property. There is sewer and water lines that need to be capped before digging out remaining basement/debris can happen. Mitch and Erin will write the request.
2. **Blobaum Financial Statements-**Erin will ask if Jen Busboom can attend the next board meeting to present the financial statements to the board. May 3, 2016 We are also in need of the budget numbers for 2016 to be able to close 2015.
3. **Summer Help/Wage Salary Ordinance-**Erin will e-mail Maureen Caddy-Freeman to relay the wage requests needed to place into ordinance. We will ask to set a range for season/summer help; therefore we can set any upcoming wage increases by motion and not have to write a new ordinance each time. Erin will also follow up with Maureen as to other wage ordinances that need to be put in place.

Motion by Wattjes, seconded by Mahloch, to approve the wage raise of summer maintenance.

Ayes: Wattjes, Brown, Mahloch, and Badman.

Nays: None.

Motion Carried.

4. **2012 IBC Codes-**It was moved to suspend the current rules and adopt the 2012 IBC codes. These updated codes allow us to handle matters that are currently not covered in our codes such as abandoned properties. The board would like to get this taken care of before the reorganization meeting in December.

Motion by Mahloch, seconded by Wattjes, to adopt the 2012 IBC codes.

Ayes: Badman, Wattjes, Brown and Mahloch.

Nays: None.

Motion Carried.

5. **Fillmore Street Repair**-There is a pothole between the two ball parks. Mitch has a repair that will require concrete, so he is hoping to use the same concrete load to repair the road as well. Mitch suggested waiting until after the 4<sup>th</sup> of July celebrations, to repair the street. This would also ensure there would be less traffic due to ball season being complete.
6. **Lawn Care 2016**- Randy received a quote for 5 properties (village office, library, welcome sign, and senior diner for \$700.00, which is \$28/application/property. Ray and Nancy expressed that they did not personally have a good experience with ChemLawn but were willing to give them another try with the village. They will service the properties with fertilizer, preventer, and broadleaf control. They will do a half moon around the trees sized section on the welcome sign. Randy will contact ChemLawn to get the contract set up so they can begin service.

Motion by Mahloch, seconded by Badman, to approve a one year trial agreement with TruGreen ChemLawn.

Ayes: Brown, Mahloch, Badman and Wattjes.

Nays: None.

Motion Carried.

#### ROUTINE BUSINESS

**Fire Department Alternate Dispatch:** Chief Weise sent in his report in his absence. He stated that both the Pumper and Tanker trucks had recently been serviced by Auto Repair Plus, while the Ambulance (including AC recharge) and Grass Truck (new batteries) was serviced by Beatrice Ford. He also reported that there was one new member applicant last month, Chris Peters. They will vote on Cody Wollenburg and Kyle Pohlmann at their next meeting. Ed Feld fire came down and serviced the SCBA's (air packs) and they need to have the hydro bottles tested yet. They will need to start replacing bottles as they all expire in 2018. There will be 2 members who will attend Fire School in May in Grand Island. There is 1 more CRP burn that needs to happen in rural.

**Clerk Report:** Erin reported that the renewal rates for Blue Cross Blue Shield had decreased and that she would let Jane Limbach know that we had approved the renewal. The renewal rates for National Insurance had stayed the same from the previous year. She also reported the Dr. Roy Smith will be in the village on April 16, 2016 to perform a rabies vaccination clinic. Shawn will move one of the trucks in the fire hall so we can use the open bay and also have access to the office area if needed. Erin will come to assist and have village licenses available to those that may be in need of them. Prices are as follows: dogs and cats rabies vaccination -\$15, dog distemper/parvo-\$20, cat distemper/parvo-\$15, village license will be the normal rates. She stated that things were going well in the office, and that she would be attending the Southern Severn Clerks' group meeting in Stromsburg on April 21, 2016. She also stated she would like to talk with Jen at Blobaum about some financials, and would like the DeWitt Civic board to have their own set of codes to keep detailed record of the funds.

**Utility Superintendent Report:** Mitch reported he's been busy mowing, trimming trees, and doing some spring cleaning at the ball fields. They have continued work on the streets with gravel. The Annex building has been cleaned up and Legion and Post Prom properties have been placed in the appropriate storage areas and it is very accessible. The pool has been cleaned and will be ready to go. The camper hookups are in working order. He also reported on our water...OUR WATER IS CLEAN, there is no lead in the lines in DeWitt and we received our approval letter with the state water department. Mitch talked to Matt Strouf about tree trimming. There are several unsafe trees at the ball fields and Mitch would like those taken care of first, he is and will continue cutting limbs near power lines. Mitch also reported he had done dirt work with Delmar South of Turkey Creek Road near the valves.

Discussion: Chairman Badman questioned if we should be tarring roads. Mitch responded that we should be doing it now that the freeze thaw cycle is over. It was determined that we are late on this and will prepare to take care of this early next February-March, and Mitch will line that up. Trustee Wattjes questioned who was responsible for the area where the blacktop meets the highway. It was deemed that the state maintains repairs of this location. Mitch will contact the Supervisor in Beatrice to determine who to contact to ensure state workers come out and perform repairs. Chairman Badman questioned why there were no lights in the Annex; Mitch stated that people were not being responsible and were leaving lights on for extended periods of time, and that he had changed ballasts. Badman suggested installing a timer or motion control switch.

Motion by Mahloch, seconded by Wattjes, that the meeting be adjourned at 8:35 PM. All in favor.

ATTEST:

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Chairman, Board of Trustees  
Village of DeWitt, NE.

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Village Clerk/Treasurer  
Village of DeWitt, NE.

SEAL

I, Erin Reimer, Village Clerk for the Village of DeWitt, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and Trustees. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Board Room. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Village Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the Board of Trustees. I certify that all news media requesting notification concerning meetings of the Board of Trustees were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

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Erin Reimer  
Village Clerk/Treasurer  
Village of DeWitt, NE.