

**Minutes of the DeWitt Village Board Regular Meeting held Tuesday, December 6, 2016, at 7:00 PM at the Village Office, 209 E. Fillmore Ave, DeWitt, NE.**

Roll Call: Present: Chairman Badman, Trustees Brown, Mahloch, Weise, and Wattjes.

Absent: None.

Also present: Utility Superintendent, Mitch McDougall, Wastewater Operator, Brent Rahe and Clerk, Erin Reimer. Shawn McDowell- Waste Connections, Jim McNally-McNally Law, Saline Co. Sheriff, Lyle Fink

Chairman Badman announced that a copy of the Open Meetings Act is posted in the meeting room and is accessible to members of the public.

**AGENDA ITEMS**

**1. CONSENT AGENDA:**

- a. Approval of minutes of regular meeting on November 1, 2016, as on file in the Village Clerk's Office
- b. Approval of Treasurer's Report
- c. Approval of Treasurer's Bills and Claims
- d. Approval of Village liquor permit for Grosz/Bartlett reception, January 21, 2017.

Motion by Weise, second by Wattjes, to approve the items on consent agenda.

Ayes: Brown, Badman, Mahloch, Weise and Wattjes.

Nays: None.

Motion Carried.

**2. Waste Connections- Shawn McDowell**

Shawn introduced himself to the board. The board addressed missed trash pickup and he informed them that they had poor communication with the Village when route times changed and would do better at this in the future. The board agreed that the past several months have been better. The last commercial audit was in 2013 and they will be conducting one in the near future. He also shed light that more than one tote may be at a single residence with no extra charge. The clerk questioned their recycling options. There are several and he will send quotes and ways of introducing this option to our residents. Our contract is up in September of 2019.

No Motion.

**3. Municipal Code Services-McNally- adoption of code book (Ordinance 751)**

Jim McNally delivered the final copy of the code book. Erin provided him with the new legislatures to view that had been sent by American Legal. There is a 1 year review process in which any changed ordinance is free of charge, after the year is up the fee is \$80. Books given out include: Wattjes, Brown, Badman, Weise, Fink, and Clerk. Erin will get the book to the Village attorney and Saline County.

Motion by Wattjes, second by Mahloch to suspend the 3 readings and read, pass and adopt Ordinance 751 on same night.

Ayes: Mahloch, Badman, Wattjes, Brown, Weise.

Nays: none.

Motion carried.

Motion by Weise, second by Badman to adopt Ordinance 751.

Ayes: Wattjes, Mahloch, Brown, Weise, and Badman

Nays: none.

Motion carried.

Motion by Mahloch, second by Wattjes to publish said ordinance in book form.

Ayes: Brown, Wattjes, Mahloch, Weise, and Badman

Nays: none

Motion carried.

**4. Nebraska Public Power District –Electric Rate Increase**

Mitch explained that the increase is minimal in the overall price we pay for electricity and at this time we would not need to pass the Norris increase on to the customer.

No Motion.

**5. Discussions/Reports**

The board discussed the shrubs that were removed earlier at the library. They will leave it up to the library to seed or do as they see fit with the bare ground. Blue Valley Sod was suggested as

a candidate to do the work. Saline CO. Sheriff handed out their monthly report with no questions. Mitch did ask for more visibility in the morning hours on North and East ends of town.

**Utility Superintendent-** Mitch talked about the work done at the substation with Norris. There was a little more that needed to be fixed than they originally thought. Bushing will need to be changed out next spring. He has had some trouble at the sewer plant and things are starting to wear out. The new doors at the Community Center are installed but the sweeps are not low enough. This spring he will put a kick-plate and fasten sweeps on. Street equipment has been winterized and mowers are ready to go for the next season.

**Fire-** Weise stated that the reverse 911 system should be up and running live the beginning of 2017. He also said that Bryce Hermsmeier would need to be voted in at their next meeting and that they have replaced batteries in the pumper truck.

**Clerk Report-** Erin informed the board that the final payment from disaster 4225 had been received. She also stated that the Audit was completed on Nov. 18 with no problems. Power manager has a new update that she needs to install and asked the Board if they were ok with Blobaum doing the Village W2's and other tax forms for end of year. Joe Blackburn was here on 12/5 to upload the profile he created to back-up our files online; he will also send a quote for a new computer as asked by Trustee Weise. She has been named secretary for the Southern 7 Clerk Group and will need to go to Crete a day in January to get bank information switched into her name. She has ordered pet tags, checks, and bill cards. She asked the board if there were any concerns with her serving meals and Senior Diners on Wednesdays...the response was no and she will begin that on Dec. 14<sup>th</sup>. The little free pantry is still performing and many donations are coming in. She will be requesting that Randy Hellbusch come to the January meeting to report on the water rate study that he completed for the Village and will notify the Sheriff's department that the next meeting will be scheduled for the second Tuesday of the month with the New Years' holiday.

Regular Session ended at 9:20PM

Trustee Wattjes and Fink take Oath.

### **Reorganization for 2016-2017.**

Clerk to be, Pro Tempore

Motion by Badman second by Weise to appoint Erin Reimer as Chair, Pro-Tem.

Ayes: Fink, Badman, Weise, Brown, and Wattjes

Nays: None.

Chairman, Pro Tempore will ask for nominations for Chair and motion to cease nominations.

Motion by Weise, second by Fink, to cease and appoint Badman as Chair.

Ayes: Brown, Wattjes, Fink and Weise. Badman - abstain

Nays: None.

THE CHAIRMAN DECLARED THIS PORTION OF THE MEETING OPEN AT 9:26 PM

Motion by Wattjes, second by Badman, to appoint Erin Reimer as Clerk/Treasurer.

Ayes: Brown, Badman, Fink, Wattjes and Weise.

Nays: None.

Motion by Wattjes, second by Brown, to appoint Maureen Freeman-Caddy as Village Attorney.

Ayes: Wattjes, Brown, Fink, Weise and Badman.

Nays: None.

Motion by Weise, second by Wattjes, to appoint Mitch McDougall as Village Superintendent, Street Superintendent and Building Inspector.

Ayes: Wattjes, Fink, Brown, Weise and Badman.

Nays: None.

Motion by Wattjes, second by Brown, to appoint First State Bank as the official depository.

Ayes: Fink, Wattjes, Brown, Weise and Badman.

Nays: None.

Motion by Weise, second by Wattjes, to certify Olsson Associates as the designated Street Superintendent for 2015.

Ayes: Wattjes, Fink, Brown, Weise and Badman.

Nays: None.

Motion by Fink, second by Wattjes, to certify Olsson Associates as the Village Engineer.

Ayes: Fink, Wattjes, Brown, Weise and Badman.

Nays: None.

Motion by Wattjes, second by Brown, to appoint names of 24 volunteers on the DeWitt Fire Department.

Ayes: Wattjes, Fink, Brown, Weise and Badman.

Nays: None.

Motion by Weise, second by Wattjes, to appoint Wilber Republican as the designated newspaper for official publishings.

Ayes: Wattjes, Fink, Brown, Weise and Badman.

Nays: None.

Motion by Brown, second by Wattjes, to appoint the following people to the various boards in DeWitt and look for new board member for planning and zoning:

**Park & Pool Board** – Bobbie Scherling, Cari Lineweber, Ray Brown, Pam Garrison and Mike Rahe.

**Library Board** – Liz Poessnecker, Jill Cammack, Kim Peters, Emily Pohlmann and Johanna Koos.

**Planning & Zoning Commission** – Steve Little, Mike Rahe, Marge Badman, and Gary Shepler.

**Tree Board** – Jane Hermsmeier, Laura Pieper and Bruce Waltke.

Ayes: Wattjes, Brown, Fink, Weise and Badman.

Nays: None.

Motion by Weise, second by Fink, to appoint Amy Vertin as the Medical Director for DeWitt.

Ayes: Wattjes, Fink, Brown, Weise and Badman.

Nays: None.

Motion by Wattjes, second by Fink, to appoint the Village Chairman, Saline County Sheriff and the local Fire Chief to the Board of Health for DeWitt.

Ayes: Fink, Wattjes, Brown, Weise and Badman.

Nays: None.

Motion by Brown, second by Wattjes, to approve the Resolution authorizing the Clerk/Treasurer to purchase certificates of deposit.

Ayes: Wattjes, Brown, Fink, Weise and Badman.

Nays: None.

Committees for 2016

Utilities-Wattjes & Fink.

Streets-Badman & Brown

Ordinances-Fink & Weise

Building-Brown & Wattjes.

Finance-Weise & Badman.

NEW BUSINESS:

Executive Session called at 8:57 PM for the purpose of discussing personnel policy.

Executive Session ended at 9:18 PM with no action taken.

## 6. Salary and Wages

Motion by Wattjes, second by Fink to suspend the 3 readings and read, pass and adopt Ordinance 752 on same night.

Ayes: Fink, Badman, Wattjes, Brown, Weise.

Nays: none.

Motion carried.

Motion by Wattjes, second by Weise to adopt Ordinance 752.

Ayes: Wattjes, Fink, Brown, Weise, and Badman

Nays: none.

Motion carried.

Motion by Wesie, second by Fink to publish said ordinance in pamphlet form.

Ayes: Brown, Wattjes, Fink, Weise, and Badman

Nays: none

Motion carried.

Motion by Wattjes, seconded by Weise, that the meeting be adjourned at 9:45 PM. All in favor.

ATTEST:

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Chairman, Board of Trustees  
Village of DeWitt, NE.

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Village Clerk/Treasurer  
Village of DeWitt, NE.

SEAL

I, Erin Reimer, Village Clerk for the Village of DeWitt, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and Trustees. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Board Room. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Village Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the Board of Trustees. I certify that all news media requesting notification concerning meetings of the Board of Trustees were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

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Erin Reimer  
Village Clerk/Treasurer  
Village of DeWitt, NE