

Minutes of the DeWitt Village Board Regular Meeting held Tuesday, November 1, 2016, at 7:00 PM at the Village Office, 209 E. Fillmore Ave, DeWitt, NE.

Roll Call: Present: Chairman Badman, Trustees Brown, Weise, Mahloch and Wattjes.

Absent: None.

Also present: Clerk Erin Reimer, Utility Superintendent Mitch Mc Dougall and Lyle Fink.

Chairman Badman announced that a copy of the Open Meetings Act is posted in the meeting room and is accessible to members of the public.

AGENDA ITEMS

1. CONSENT AGENDA:

- a. Approval of minutes of regular meeting on October 4, 2016, as on file in the Village Clerk's Office
- b. Approval of Treasurer's Report
- c. Approval of Bills & Claims

Motion by Mahloch, second by Weise, to approve the items on consent agenda.

Ayes: Brown, Mahloch, Badman, Weise and Wattjes.

Nays: None.

Motion Carried.

2. Ordinance 750-Vacate E. half of vacated Plum St. And accept utility easement for sewer line

Motion by Wattjes, second by Badman to suspend the 3 readings and read, pass and adopt Ordinance 750 on same night.

Ayes: Mahloch, Badman, Wattjes, Brown, Weise.

Nays: none.

Motion carried.

Motion by Mahloch, second by Wattjes to adopt Ordinance 750.

Ayes: Wattjes, Mahloch, Brown, Weise, and Badman

Nays: none.

Motion carried.

Motion by Mahloch, second by Wattjes to publish said ordinance in pamphlet form.

Ayes: Brown, Wattjes, Mahloch, Weise, and Badman

Nays: none

Motion carried.

3. TruGreen Chemlawn 2017 contract

The board discussed renewing the contract early as proposed by TruGreen. They will accept the contract while declining the fall aeration program. Erin will inform TruGreen of the changes.

Motion by Weise, second by Mahloch to approve 2017 TruGreen contract while declining fall aeration.

Ayes: Wattjes, Weise, Brown, Mahloch, and Badman

Nays: none

Motion carried.

4. Olsson Contract renewal- 3 year period of 2017-2018-2019

Discussion was held about pursuing a 1 year term only. Upon those terms being reached the Board will accept the contract renewal.

Motion by Mahloch, second by Wattjes to approve the Olsson contract for a 1 year basis.

Ayes: Brown, Mahloch, Weise, Wattjes, and Badman

Nays: none

Motion carried.

5. Blackburn Technologies- online computer system backup

Erin informed the board of an online backup system versus having it in the office. Blackburn technologies would set up a profile for us, come out and install, and monitor daily to ensure that items are actually being backed up. It does no good to have backup if there is a lightning strike or fire and our records are in house. The fee would be \$29/month if we paid annually or \$39/month if paying monthly.

Motion by Weise, second by Wattjes to have Blackburn Technologies provide backup program for Village at \$29/month annually.

Ayes: Brown, Wattjes, Mahloch, Weise, and Badman

Nays: none

Motion carried.

ROUTINE BUSINESS.

Fire Department Alternate Dispatch: Chief Weise reported that they will need to purchase 12 more SCBA bottles over the next 3 years as some are starting to expire. Shawn brought to Mitch's attention a piece of busted concrete in front of RJ's on the curb.

Clerk Report: Erin discussed following through on the current policy of attaining a 50% non-refundable deposit for Community Center rentals. This will ensure that the Village is not out completely if someone books a date and cancels without letting us know, therefore tying up the date for potential use. This has to be collected upon booking. She stated that the auditor will be at the office November 18. She also informed the board of a fraudulent charge that was on the VISA account. She has taken the steps to get this cleared up, destroyed old cards, and card services is in the process of issuing new cards. She brought up potentially charging a minimal usage fee for the compost site during months of operation for all residents. Erin presented residential change report for the board and informed the board that the office would be closed November 11 in observance of Veteran's Day.

Utility Superintendent Report: Mitch has been mowing, getting rid of scrap steel and replacing street lights. There is a planned power outage on November 9 from 1-5PM where Norris will be repairing some damaged parts at the substation. They will begin this process on November 4, working on the East side of the factory; this will not affect any customers. The water tower inspection has been completed and they replaced the halogen light on top. The washout is planned for spring. A variable speed drive needs to be put on Well 1 in order to complete, and Mitch would like to wait until Brent has returned to his duties. New baby swings have been installed at the park and the street repair is complete on the West end of town. He has been replacing faded street name signs and stop signs. All speed limit signs are up and in correct correlation with our ordinances. Winterization of municipal properties is taking place, along with equipment. Randy Helbusch has been contacted in regards to a water rate study.

Discussion: Weise questioned whether or not the Village owned the property on North side of elevator- no, we don't. The library would like to see the board stop in more often. The trunk or treat went well, the weather was very cooperative! It was brought up to question if we need an electric rate study completed. Erin will contact Chad Podolak at NPPD to see what insight he can offer. Price and names. DeWitt was approved for the Silver Jackets program, for flood risky reliance assessments, work wouldn't begin until summer Of 2017 at the earliest. We would be included in the program along with Deshler and Hebron. The CRS program is in limbo. At this time we are not staffed enough to complete all proponents requested of us.

Motion by Mahloch, seconded by Weise, that the meeting be adjourned at 8:05 PM. All in favor.

ATTEST:

Chairman, Board of Trustees
Village of DeWitt, NE.

Village Clerk/Treasurer
Village of DeWitt, NE.

SEAL

I, Erin Reimer, Village Clerk for the Village of DeWitt, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and Trustees. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Board Room. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Village Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours

prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the Board of Trustees. I certify that all news media requesting notification concerning meetings of the Board of Trustees were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

Erin Reimer
Village Clerk/Treasurer
Village of DeWitt, NE