

Minutes of the DeWitt Village Board Regular Meeting held Tuesday, September 13, 2016, at 7:00 PM at the Village Office, 209 E. Fillmore Ave, DeWitt, NE.

Roll Call: Present: Chairman Badman, Trustees Brown, Weise, and Wattjes.

Absent: Mahloch.

Also present: Clerk Erin Reimer, Kathy Stokebrand and Jen Busboom.

Chairman Badman announced that a copy of the Open Meetings Act is posted in the meeting room and is accessible to members of the public.

Budget Hearing Opened at 7:03PM

Motion by Weise seconded by Wattjes to open budget hearing.

Auditor Jen Busboom started her report by saying the village continues to produce revenues in excess of regular operating expenditures. These funds produced are held in reserve available for capital outlays and debt service. We saw a decrease in our valuation and no new growth.

Motion to Open Special Hearing at 7:10 P.M. to set the Final Tax request.

Motion by Badman, seconded by Weise to open budget hearing.

Ayes: Brown, Badman, Wattjes, Weise

Nays: none.

Resolution 2016-9-13A was presented to provide for the property tax request for the coming year to be set at \$77,092.00.

Motion by Weise second by Wattjes to approve the Resolution 2014-9-16A setting the property tax at \$77,092.00.

Ayes: Weise, Brown, Wattjes and Badman. Nays: None.

Special Hearing Closed at 7:16 P.M.

Motion by Wattjes second by Badman to close the Special Hearing.

Ayes: Wattjes, Badman, Weise and Brown. Nays: None.

Budget Hearing Closed at 7:17PM

AGENDA ITEMS

1. CONSENT AGENDA:

- a. Approval of minutes of regular meeting on August 2, 2016, as on file in the Village Clerk's Office
- b. Approval of Special meeting minutes on August 25, 2016, as on file in the Village Clerk's Office
- c. Approval of Treasurer's Report
- d. Approval of Bills & Claims
- e. Liquor Permit – Brittany Johnson Wedding Reception Oct. 8, 2016
- f. Liquor Permit – Trey Brewer Wedding Reception Oct. 22, 2016
- g. Liquor Permit- Randy Wollenburg- November 26, 2016

Motion by Weise, second by Wattjes, to approve the items on consent agenda.

Ayes: Brown, Badman, Weise and Wattjes.

Nays: None.

Motion Carried.

2. 2016-2017 Budget Adoption

Motion by Brown, seconded by Badman to approve the 2016-2017 as published.

Ayes: Badman, Brown, Weise, and Wattjes.

Nays: none.

3. Trunk or Treat-street closing- Kathy Stokebrand

This year the trunk will be in Main Street with kids ending at the Fire Hall for cookies and drinks. Kids will meet at the Senior Center. The street will be closing at 5pm from the Post Office to the Fire Hall intersection. The Village Office will print the brochures for the event and Erin will print the event details on the October billings.

Motion by Wattjes, seconded by Brown, to approve the Fillmore Street closing on October 31, 2016 for the Trunk or Treat beginning at 5pm.

Ayes: Weise, Brown, Wattjes, and Badman.

Nays: None.

Motion Carried.

4. Resolution 2016-9-6A- Non-Sufficient Funds (NSF)

The board discussed the resolution and the Village will begin to assess a \$20.00 fee for NSF return items. Motion by Brown, seconded by Wattjes to approve Resolution 2016-9-6A to assess a NSF of \$20 to returned items.

Ayes: Badman, Wattjes, Weise and Brown.

Nays: none

Motion carried.

5. CRS recertification

The board discussed how it will affect the Village if we do not continue with the CRS program. Randy will contact Mitch Paine and question if we can get an extension. We need to find a person to take over this matter if we continue forward.

No motion made.

6. SENDD – dues request

Motion made by Weise and seconded by Wattjes to approve the SENDD annual dues request of \$425.00. Randy will contact Dave Talladay to see if there is a time frame of when our LMI survey questionnaire will be complete and sent to us.

Ayes: Badman, Wattjes, Brown, and Weise.

Nays: None.

Motion Carried.

7. Compost Site-Shawn Weise

Shawn talked about building a small shelter at the compost site. The board discussed options with a generator for heat and cooling services. Also, Shawn will contact Tri-County Shop teacher to see if this is a project they may want to take on.

No motion made.

8. Sanitation Services-Ray Brown

Ray questioned our service with Waste Connections. Trash cans left in streets and not an efficient route. Is there a second driver for excess trash? It was also mentioned that we should think about an administrative fee since the Village performs the billing service for Waste Connections. Erin will talk to other clerks and see if they build in a fee. The rep will be coming to meet with Erin September 15 and she will ask these questions, get a current contract copy, and rate fee copy.

No motion made, table to October.

9. Nuisance Properties

It was discussed that we would have the Village lawyer send letters requesting the properties be cleaned up. We need to take into consideration back taxes if we were to decide to purchase a property.

ROUTINE BUSINESS.

Fire Department Alternate Dispatch: Chief Weise reported that pumper truck would be returning from Carrollton IA soon, and they will be providing him with a refurbish quote. A new member has applied and will need bunker gear. He also questioned our Marshall Services Contract. What services are we actually getting. We currently pay 2308.50/quarter. Erin will see if other villages do not use these services.

Clerk Report: The board was okay with Erin going to the software refresher/training course in Lincoln in October. Erin presented the residential change report to the board. Erin will send out a courtesy letter to residents who still maintain chickens at their property. Erin encouraged the Board to get the Emergency Manager ID paperwork returned so she can get it to John McKee. She discussed the courtesy letters that were sent out last month and the status of those locations. She also talked about the Little Free Pantry. She has visited with Bev Plihal and a need in the community is here. She will further talk to Maureen about any legality we should be aware of. The board was in favor with continuing to get this project up and running.

Discussion: The board discussed the current billing policy. It will continue to remain the same. Part-time help for Mitch was discussed with Brent still be out of commission due to his injury. Randy has also contacted Beatrice to see if they would be "on call" for us if something was to go array and Mitch be unavailable. The board thought that was a good idea but encouraged him to seek out other options: Wilber, Plymouth etc.

Motion by Wattjes, seconded by Brown, that the meeting be adjourned at 9:05 PM. All in favor.

ATTEST:

Chairman, Board of Trustees
Village of DeWitt, NE.

Village Clerk/Treasurer
Village of DeWitt, NE.

SEAL

I, Erin Reimer, Village Clerk for the Village of DeWitt, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and Trustees. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Board Room. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Village Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the Board of Trustees. I certify that all news media requesting notification concerning meetings of the Board of Trustees were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

Erin Reimer
Village Clerk/Treasurer
Village of DeWitt, NE